**LAMESLEY PARISH COUNCIL**

Minutes of the proceedings of the Ordinary Meeting of the Council held in the Millennium Centre, Kibblesworth on **Monday 9th March 2020 at 7.00 pm**, pursuant to notice duly given.

**PRESENT**: The Chairperson: Councillor J Callaghan in the Chair.

Councillors: C Kendal, R Harrison, and M Hood.

106 **APOLOGIES FOR ABSENCE:**

An apology for absence was received from Councillor’s S Brown, T Glasgow,

R Nixon, H Nixon, and A Batten,

The following vacancies were shared:

Kibblesworth Ward – 6 Members.

Coun R Harrison, Coun Steve Brown, Coun Tracey Glasgow,

Coun Heather Nixon and Coun Roy Nixon

(One Vacancy)

Longshanks & Team Colliery Ward – 4 Members

Coun Jackie Callaghan,

(Two Vacancies).

Eighton Banks Ward – 5 Members

Coun Michael Hood, Coun Andrew Batten

(Three Vacancies)

Lady Park & Lamesley – 1 Member

Coun Celia Kendal

Cllr Callaghan confirmed that Cllr Bradley has stood down with immediate affect due to ill health.

Cllr Hood clarified that he also will be standing down at the end of May due to moving out of the area. This will come into effect at the end of his term as Gateshead Mayor on May 22nd 2020.

107 **MINUTES: DISCUSSION, ACTION AND QUESTIONS ON MINUTES OF**

 **LAST MEETING**

**Resolved:** Ordinary Meeting of the Council **Monday 10th February 2020** been approve.

108  **CORRESPONDANCE:**

 No further grant requests have been received.

109 **REPORTS OF THE COUNCIL OR ANY OTHERS THAT AFFECT THE**

 **COUNCIL**

* OVERGOWN HEDGES/TREES – No further concerns.
* OVERFLOWING BINS/ FLY TIPPING – Fly tipping is still visible throughout the Parish, however this is primarily on private land.
* MOTORCROSS BIKES –No further concerns.
* NEW BUILDS (KIBBLESWORTH) – No further concerns.
* FLOODING – No further concerns..

 110 **FINANCIAL REPORT**

1. The bank accounts have now been transferred over to Ms Lawrence. The

Parish now have 3 accessible accounts.

* **Primary Current Account:** - £3,821.99.
* **Contingency Account**: - £10,000.27 - 0.05% gross interest.
* **Memorial Account**: - £447.66 - 0.05% gross interest.

 The link to the treasury department is still live and can be linked into at any

 time to use the fixed short-term agreement which could give more interest.

1. Regarding VAT, advice was sought from Mitchells Chartered Accountants who confirmed that due to the very little expenditure the Parish had to claim VAT on for 2019/2020 it would be a lot of work for very little return. This was agreed by councillors. Therefore no VAT return was submitted 2019/2020

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1. PAYE set up by Mitchell’s Chartered Accountants. Ms Lawrence is still awaiting HMRC to contact her regarding access codes. .
2. The updated Financial Risk Assessment was ratified, all councillors have now signed this.

1. Cllr Harrison obtained 3 bounded copies of the Electoral register received detailing all residential properties which will run alongside the Community Infrastructure Database complied by GMBC.
2. Joanne little - electoral service officer, confirmed that the Community Infrastructure Database will hold 1932 residential dwelling within the Parish. Compared to 1914 in 2015 and 1923 in 2017.

 111 **MATTERS IN PROGRESS.**

No additional matters to share.

112 **PLANNING MATTERS:**

 Gateshead Council has forwarded details of all applications received from

 within the Parish Council’s area as part of the consultation process.

 **Resolved:** That the following applications be received and noted

1. **DC/19/01236/FUL -** **Full Application**

VARIATION OF CONDITION: Condition 4 (Approved Plans) of DC/18/01113/FUL to provide an extension at second floor level for an additional bedroom with en-suite and alteration of kitchen window to doorway at first floor level. **AT:** Butsfield, Durham Road Birtley Chester Le Street - **GRANTED**

 113 **ADDITIONAL MATTERS:**

1. Regarding maintenance of the Defibrillator, Ms Lawrence has liaised with Dougie McEwan and the NEAS to ensure this remains active. The printers where the defibrillator is located were not aware of guardianship, or checking, therefore Ms Lawrence now has the code and will be randomly checking the device to ensure all the equipment is still intact. Last checked March 2020 all intact not been used.
2. Queries regarding the building insurance for The Mount have been raised. Both the building and the Parish hold their insurance with Zurich who have provided both polices so cross referencing can take place to ensure no duplication is being charged. Neil Parnell, caretaker, has been given both documents, plus the agreed lease, and will confirm there is building insurance cover now there is subsidence noted on one side of the building.
3. The Scarecrow festival flyer was circulated and after some discussion it was agreed that due to the short notice this will be piloted within Kibblesworth this year in the hope to expand this throughout the Parish in 2021. Cllr Hood suggested the Parish donate £100 for prizes, this was unanimously agreed to be fair.
4. Ms Lawrence asked if there was any strategy or contingency plan ideas regarding the Coronavirus Pandemic and keeping communities safe. After some discussion it was agreed to follow all guidelines that GMBC may put in place.
5. Jane McQuoid was introduced by Councillor Harrison, Ms McQuoid observed throughout the meeting with the intention of applying to be a member.

114 **Next Parish meeting**

The next Parish meeting will take place on: **Monday 20th April 2020 at 7pm**

at Kibblesworth Millennium Centre, due to Easter Holidays.

115 **PUBLIC PARTICIPATION**

At this point of the meeting any member of the Public present is

able to ask questions or make suggestions to the Members of

the Council present provided they have given notice of the

questions or suggestions to the Chairperson or Clerk by 6pm on

 the Monday prior to the meeting.

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| Chairperson  | Councillor Jackie Callaghan  | Date |
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| Parish Clerk  | Anita Lawrence  | Date  |
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