**LAMESLEY PARISH COUNCIL**

Minutes of the proceedings of the Annual General Meeting plus the Ordinary Meeting of the Council, held at Gateshead Civic Centre on Monday **17th May 2021,** pursuant to notice duly given.

**Present:** Councillors: J Callaghan, H Nixon, C Kendal, A.Batten R Harrison. L.Johnson, S. Greaves, G. Baldwin, E. Andrews. S. Phillips. E.Miller.

All attending members completed an updated Code of Conduct and Authority of Pecuniary and Other Interests. An updated copy of Lamesley PC Standing Orders was given.

**Annual General Meeting:**

1. **Appointment of Chairman**

**Resolved:** That Councillor J Callaghan is appointed Chairperson of the Council for the ensuing municipal year.

1. **Appointment of Vice Chairman**

**Resolved:** That Councillor S Greaves is appointed Vice Chairman for the ensuing Municipal Year.

1. **Appointment of Internal Auditors.**

**Outstanding:** Due to the increase in fees it was agreed that a further 2 estimates of Audits costing would be sought, Cllr Callaghan to provide contact details for accredited companies.

1. **Appointment of the Parish Council Bankers.**

**Resolved:** That Lloyds Bank continue to be appointed as the Council’s Bankers for the ensuing Municipal Year

1. **Appointment of the Parish Council Insurers.**

**Resolved:** Zurich Municipal is appointed as the Council’s Insurers for the ensuing Municipal Year.The parish was given a fixed insurance quote for a 5 year guarantee and has 2 years left to run.

**ORDINARY MEETING**

**Responses have been received by** : Chairperson: Cllr J Callaghan.

Councillors: J Callaghan, H Nixon, C Kendal, A.Batten R Harrison. L.Johnson,

 S. Greaves, G. Baldwin, E. Andrews. S. Phillips. E.Miller.

107 **Apologies for Absence:** R Nixon M.Kelly

**The following vacancies were shared:**

Kibblesworth – 6 Members.

Cllr R Harrison, Cllr Gordon Baldwin, Cllr Stephen Phillips

Cllr Heather Nixon and Cllr Roy Nixon

(One Vacancy)

Longshanks & Team Colliery – 3 Members

Cllr Jackie Callaghan, Cllr Elizabeth Andrews, Cllr Mark Kelly

(0 Vacancies).

Eighton Banks – 5 Members

Cllr Emma Miller, Cllr Andrew Batten, Cllr Steve Greaves (Vice Chair),

Cllr Lisa Johnson

(One Vacancy)

Lady Park & Lamesley – 1 Member

Cllr Celia Kendal

Cllr Callaghan shared the resignation from Cllr S Brown advising all members that this could be discussed outside of the meeting with her if deemed appropriate due to the reasons he resigned.

108 **MINUTES: Discussion, Action and Questions of last meeting minutes:**

Cllr Callaghan did not feel that they reflected what she recalled of the meeting and therefore they were circulated with a caveat. Members did not raise any issues.

Cllr Callaghan reminded members that having sight as the Chair was a curtesy she did with the previous Clerk but this is not a requirement. Then Clerk said how she was not aware of this and therefore would send the draft to all members to authorise rather than just the Chair.

The Clerk reminded members that minutes are only notes and actions of relevant information and are not verbatim. However amendments would be made and April minutes will be recirculated along with the draft May minutes.

Cllr Callaghan reminded the meeting that the minimum wage had been increased and that there was £1000 set aside to be given to the Clerk when the ILCA certificate is completed. Further discussions would be had when GMBC give confirmation of their salary award increase for 2021 to ensure the Clerks wage is increased in line with those guidelines.

The Clerk clarified that as no banking has been done this month the wage increase to meet the minimum wage has not been applied just yet.

109  **Correspondence:**

Update regarding the grant request for benches at Birkheads Wild CIC, Fiona O’Conner gave her apologies for not responding as the email sent last month was in her spam, she will action the request of a further 2 estimates.

Steve Brown, requested a donation towards an Amazon voucher for a prize for the Kibblesworth scarecrow festival arranged to take place on May bank holiday. After discussions it was agreed that due to recent queries of what the Parish is spending the money on a donation of £20 would be suffice with the condition if the festival did not go ahead this would be reimbursed to the parish.

Devon crescent planning is not in the parish, this was sent to Cllr Gallagher as it is in Lamesley Ward.

Cllr Callaghan then reminded the meeting the funding that will be spent on Kibblesworth Welfare Park has not been confirmed yet and there are some new trees to be added to the area.

110 **Reports of the Council or any others that affect the Council:**

* OVERGOWN HEDGES/TREES – No update.
* OVERFLOWING BINS/ FLY TIPPING – This is an ongoing issue throughout the Parish and is being reported appropriately to GMBC. This was discussed and agreed to be an issue throughout Gateshead.
* MOTORCROSS BIKES –No update.
* NEW BUILDS (KIBBLESWORTH) – No further updates other than the MSGP document must be completed and resubmitted to planning.
* FLOODING – Cllr Baldwin said that there continues to be spots around Kibblesworth that are flooding naming Haggs lane as one.

**Action:** Cllr Baldwin to contact Chris Banks.

111 **Specific area updates:**

* **Eighton Banks Ward:**

Cllr Johnson raised the issues of speeding along Galloping Green Road as the 20 MPH does not come into force until the road meets The Wagon pub, GMBC has been contacted. Cllr Greaves added this was the same along Rockcliffe Way and wanted it asked why the speed bumps are different from the much more effective ones on Tanfield Road nearby.

**Action:** Cllr Johnson to contact Cllr Judith Turner to make her aware. Cllr Greaves to contact GMBC raising his concerns.

Cllr Greaves said the road drain on Rockcliffe way in Eighton Bank is completely blocked with dirt and road chippings from recent downpours and this is now forcing rain water along the entire road from the Engine Room pub to past the Bowes railway line

**Action:** Cllr Greaves to contact GMCB requesting this to be cleaned. Clerk will add this to the email from the parish requesting road inspections.

Cllr Johnson suggested additional tubs be placed around the area.

**Action:** Cllr Johnson to contact GMBC for clarification this can be done and what specifications they must adhere to.

Cllr Batton is Lower Eighton and had no updated to share.

* **Kibblesworth:**

Cllr Baldwin clarified that the he received permission from Martin Gannon at GMBC and the seats/ benches have been painted but there are still some within the parish that could be painted.

Cllr Callaghan said that the seats around the Angel were put there by parish council.

Cllr Callaghan reminded members that Claire Morris can be contacted regarding ASB on 07479911666 she is working with Edge and based in Birtley.

Claremorris@gatgeshead.gov .uk

Cllr Callaghan reminded members that GMBC had started the grass cutting on 23.03.2021.

Cllr H Nixon asked for any clarification regarding the legalities of the Welfare Park lease. **Action:** Clerk to email Alison Mills for an update and email to seek independent legal advice.

Cllr H Nixon asked if there were any capacity within Kibblesworth to advertise the weekend cricket matches as attendance is low. Discussions of possibilities were had. **Action:** Cllr H Nixon to approach local business to request displaying a board outside of their establishments. Cricket team members will be encouraged to post on social media sites. Cllr Callaghan will raise this at the next Ward meeting.

Cllr Baldwin confirmed that litter picking has resumed every Wednesday and he is looking at the national litter picking concerns which could help to publicise local groups. Cllr Callaghan said how there are retractable pickers at the millennium centre which could be used and GMBC will provide bags if need be.

Cllr H Nixon clarified there were no further updates regarding the new build repairs that are ongoing within Kibblesworth.

Cllr Callaghan said that the road problems in Ashvale Avenue/Laburnum Crescent reported to Marion Ransion, Estate Manager by Cllr R Nixon, via e mail as Village walk around was curbed due to Covid. The walk around was confirmed as being open to residents as well and not just Parish Councillors. Next one due October.

**Action:** Clerk to email GMBC requesting quality inspection of the roads in question.

Cllr Harrison asked if Harvest and Help had been asked to look after the tubs around the parish this year. After some discussing it was agreed that a map of all the tubs/ areas they look after is provided by them and local allotment holders would be approached for donations of any plants.

**Acton:** Clerk to email Harvest and Help commissioning them for their service of tending to all tubs/areas during 2021/2022. Clerk to visit Graham Pringle at 1 Greenford requesting his support for plant donations.

Cllr H Nixon said how although they did plan on visiting Kibblesworth Academy for an update on their Green Flag status this has been put on hold due to Covid-19 restrictions still being in place.

Cllr H Nixon asked if there was any update on what is happening to the piece of land owned by Andrew Craig on the left as you enter Kibblesworth village. There were no updates available. **Action:** Clerk to email planning requesting any updates then after they have replied a further email to Andrew Craig to be done requesting an update on the intentions for the land. Cllr Baldwin offered his assistance in drafting the email to planning.

Cllr Harrison requested that a borough councillor is invited to attend the parish meetings. **Action:** Cllr Callaghan to raise this at the next Ward meeting.

* **Lady Park & Lamesley:**

Cllr Kendal has the ongoing issues of the HGV road sign being in the incorrect place and concerns of the litter in her area.

**Action:** Cllr Callaghan to take this back to the Ward meeting.

Cllr Kendal agreed with the issues of flooding in Haggs Lane.

* **Longshanks & Team Colliery :**

Cllr Kelly had no further update other than the speeding on Windsor road and the possiblity of speed bumps. **Action:** Clerk to email GMBC regarding the possible fitting of additional speed bumps

Cllr Andrew gave the following update:

Heavy traffic/wagons driving through Longshanks Lane from 5:30am (including weekends) waking up residents. **Action:** Clerk to be included in the email to GMBC regarding speed bumps etc.

A number of street lights are out on Elm Crescent. **Action:** Cllr Andrew to note the position and number of the affected light and report them to GMBC.

Yobs cutting through Elm Crescent throwing empty alcohol cans and rubbish at houses.  Foul language and threats when confronted.  Scrambler bikes passing through the estate using the footpaths.  Police have been informed.  Several residents would like the cut leading onto Windsor Road to be closed which would prevent the antisocial behaviour. **Action:** Cllr Andrew to contact Clare Morris asking advice that residents would like the short cut to be closed off into their estate blocking this as a way to get onto the railway lines.

112 **FINANCIAL REPORT**

 **Balance at 02.04.2020:**

 Treasury Acc: £16,438.60

 Memorial Acc: £447.66

 Contingency Acc: £10,003.34

 **Paid out in March:**

 Clerks Salary £377.80

 CISWO for the Welfare Park Lease £12.00

Clerk explained that the audit was submitted on Tuesday 11th May and notification was given that this was passed over to an auditor on Friday 14th May. Queries to date have been regarding pay slips and why no petty cash has been used during the last financial year. Clarified that the Clerk is the RFO and has not needed to print pay slips from PAYE and no petty cash has been withdrawn as all financial transactions have been online during Covid-19 restrictions therefore providing a full audit trail.

The proposed Budget 21/22 was emailed prior to the meeting all members have had sight of this.

112 **MATTERS IN PROGRESS.**

Cllr Callaghan said how problems have been experienced by the residents of Laburnum Avenue where loose bitumen is being carried into the properties. Chris Hardy will investigate with TGHC and report back.

113 **PLANNING MATTERS:**

 Gateshead Council has forwarded details of all applications received from

 within the Parish Council’s area as part of the consultation process.

 The following applications be received and noted:

**DC/20/00984/HHA** **Householder Application** Proposed single storey side and rear extension **AT:** Beldy House, Haggs Lane Lamesley NE11 0HA **Withdrawn.**

**DC/20/01166/HHA** **Householder Application** Proposed two storey side extension

**AT:** 5 Lochfield Gardens, Kibblesworth Bank Kibblesworth NE11 0XQ **Grant**

**DC/21/00241/HHA Householder Application** Proposed Ground Floor Orangery Extension To The Rear **AT:** 3 Hedley Hall Cottages ,Hedley Hall, Marley Hill

Whickham, **Grant**

**DC/21/00356/NMA Non Material Amendment** Proposed non-material amendment of application DC/17/01122/FUL to allow changes to the phasing of the proposed development. **AT:** Palintest, Eighth Avenue Gateshead **Grant**

 114 **ADDITIONAL MATTERS:**

Mike Aynsley, Democratic Services Manager, requested a parish councillor to be appointed as representative to the Audit and Standards Committee. Cllr Greaves volunteered. **Action:** Clerk to inform Mike Aynsley with Cllr Greaves contact details.

Discussions took place reading the parish buying a new printer. Unanimously agreed. **Action:** Clerk to purchase a printer.

115 **Next Parish meeting**

The next Parish Ordinary Meeting of the Council is proposed for **Monday 14th June 2021 at 6.30pm.** Venue to be confirmed.

Venues to be considered are Civic Centre, Kibblesworth Club or the Millennium Centre. Cost to be taken into account when agreeing venue.

The Mount Association offered their hall however are not open to hold meetings until September. The fees will be confirmed nearer the time.

116 **PUBLIC PARTICIPATION**

At this point of the meeting any member of the Public present is

able to ask questions or make suggestions to the Members of

the Council present provided they have given notice of the

questions or suggestions to the Chairperson or Clerk by 6pm on

 the Monday prior to the meeting.

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| Chairperson  | Councillor Jackie Callaghan | Date |
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| Parish Clerk  | Anita Lawrence  | Date  |
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